



**JOB TITLE**

Creative Producer

**WORK LOCATION**

Central Florida or Southern California

Open to remote work

Travel required depending on project needs

**POSITION INFORMATION**

Full-time salaried position

Salary range from \$100k - \$120k depending on education and experience.

**SCHEDULE**

9AM – 5PM; Monday – Friday

Hybrid schedules and remote work welcomed

May be required to work evenings and weekends as needed

This position requires you to be available on-call as necessary

**GENERAL JOB DESCRIPTION**

Your story-telling skills go unmatched. Our Creative Producers are able to share their talents with millions of guests worldwide on a variety of different projects in themed entertainment, ranging from museums, theme parks, branded pop-ups, hotels, and more. Acting as the Creative Lead on assigned projects, the Producer defines and ensures compliance with Creative goals and intent.

**CORE FUNCTIONS & RESPONSIBILITIES**

- The Creative Producer ensures that the project’s design intent is successfully achieved in all guest-experience related aspects.
- Responsible for partnering with the creative team to develop, review and manage scopes, contract documents, cost estimates, schedules, strategies, and work plans
- Ensures guest experience and creative design intent is properly designed, developed, articulated and documented
- Manages and interfaces with appropriate internal and external resources through every phase of design, production, and installation to ensure creative documentation (artwork, models, design packages, treatments, et cetera.) is properly developed and that proposal scopes, close-out documentation, and quality standards consistently align with creative intent
- Ensures that resources, including art direction and specialist resources, are assigned as-needed
- Develops and manages strategic sourcing and staffing plans to support show development and production efforts.
- Negotiates and procures outside resources as necessary; ensures that staffing and resources are contracted and approved to deliver project deliverables in accordance with approved project budgets and schedules.
- Manages, interprets, communicates, and presents project concept and design intent development to a variety of audiences throughout the project process.
- Ensures conformance with, and acquires creative approvals from, third party licensors as required, to provide design direction that is in conformance with any and all third party brand standards.
- Develops, manages, and reports status on production budgets and schedules.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

## **QUALIFICATIONS**

- Well developed design, production and management portfolio
- Knowledge of design management, work planning, budgeting, scheduling, bid package preparation, and variety of vendors.
- Knowledge of theme park technologies including ride, A/V, robotics, engineering, and various show systems
- Knowledge of theme park related architectural, project management, organizational, and production/construction practices
- Demonstrates ability to lead creative and technical teams on attraction projects, instill a spirit of teamwork and promote staff development
- Makes independent choices free from immediate supervision
- Possesses solid aesthetic sensibilities and storytelling skills to support the creative process and to facilitate positive and productive communication between all disciplines
- Excellent written and verbal communication skills
- Must be able to effectively communicate in English

## **EDUCATION & EXPERIENCE**

- 5-7 years of experience in production design and design management
- Bachelor's degree in Theatrical Arts, Theme Park Associated Design, or related field preferred

## **PHYSICAL REQUIREMENTS**

- Prolonged periods of sitting at a desk and working on a computer
- Must be able to speak
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus

## **PROVIDED TOOLS**

This position is provided with a laptop, cell phone allowance and workspace. Any driving done for business purposes will be reimbursed at the current IRS rate.

## **APPLICATION INSTRUCTIONS**

Submit a copy of current resume via e-mail (PDF only): [careers@insideaoa.com](mailto:careers@insideaoa.com). Please include the name of the position that you are applying for in the email subject line: **Creative Producer**.

## **AOA COMPANY INFORMATION**

### **AOA Vision**

*To dream, create, and build global experiences of a lifetime.*

### **AOA Mission**

To create and build innovative and transformative experiences that astonish and exceed expectations.

**At AOA, it is our expectation that all employees embrace and uphold our Company Values:**

**Communication – Be open, authentic, approachable, timely, and purposeful in everything that we do.**

- Respect - Respect should be given across the board.
- Transparency - Transparency is key in the development of trust between parties and is essential in communicating with honesty.
- Professionalism - Professionalism truly lies in the individual's sense of responsibility to client, team, and projects.

**Quality– Deliver every project knowing we did our best.**

- Innovation – Continuously think outside the box and never be complacent.
- Exceed Expectations – Go beyond what our client needs.
- Repeat Business – Ensure our clients know they can trust us every step of the way to go above and beyond.

**Leadership - Empower everyone to do the right things, not just do things right.**

- Integrity – Have courage and confidence to do the right thing and inspire others to do the same.
- Problem Solvers – Don't be intimidated by challenges. Be creative, effective, and efficient to get the job done.

- Financially Responsible – Manage money in a way that is productive and in the best interest of the client and company.

**Teamwork - Work collaboratively to create an environment where trust, honesty, and integrity is most important.**

- AOA Family & Community – Be a good human and take care of one another.
- Diversity – Promote diversity of thought, people, and culture.
- Inclusion – Make everyone feel that they are valued and respected.

**Balance - Be present at work and at life.**

- Quality of Life - Happiness matters.
- Embrace the moment. - Give life your all and find the fun.
- Wellness - Devote time to physical and mental well-being.